



**PacificSource**  
Community  
Health Plans

## Medicare Advantage Agent of Record Change Request

Subscriber Name: \_\_\_\_\_ Date \_\_\_\_\_

Policy Number: \_\_\_\_\_ Policy Effective Date: \_\_\_\_\_

Dear Medicare Sales Department:

I have appointed a new agent as exclusive insurance representative with respect to my Medicare Advantage plan provided by PacificSource. I understand that the new agent is not an employee of PacificSource.

I have authorized this agent to act on my behalf in place of my former agent.

This letter enables PacificSource to furnish my new agent with all information he or she may request as it pertains to my insurance contract. I understand that the agent's broker commission will be paid out of my monthly premiums.

This designation will remain in effect until I notify you otherwise, in writing.

Former Agent: \_\_\_\_\_

New Agent: \_\_\_\_\_

Agency: \_\_\_\_\_

Business Address: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Printed Name of Member

\_\_\_\_\_  
Signature of Member

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Please complete and sign this letter and return to PacificSource via:

- Email to [medicareagentcoordinator@pacificsource.com](mailto:medicareagentcoordinator@pacificsource.com)
- Fax to 541-382-3407; or
- U.S. mail to PacificSource Community Health Plans, Inc., 2965 NE Conners Ave, Bend OR 97701